



**Physical Address:**  
The Nal'ibali Trust  
Unit G06, WBHO House  
9 Logan Way  
Pinelands  
Cape Town, 7430

**Postal Address:**  
Box 36397  
Glosderry  
7702

## Team Leaders –

### Northwest: Jouberton, Kanana, Ikageng and Juoberton

#### In partnership with the Social Employment Fund (SEF)

*Nal'ibali (isiXhosa for “here’s the story”) is a national reading-for-enjoyment campaign. It seeks to spark and embed a culture of reading across South Africa, so that reading, writing, and sharing stories – in all South African languages – is part of everyday life.*

**Job Overview:** Nal'ibali seeks to employ 56 Team Leaders across various provinces for 16 hours / 2 days per week for approximately 10 months. This is a project undertaken in partnership with the Social Employment Fund to promote job creation.

#### Key Responsibilities:

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| <b>Team Leadership</b>                      | <ul style="list-style-type: none"> <li>Oversee and support a team of a minimum of 10 Literacy Facilitators, who run educational activities for children and parents and distribute reading material.</li> <li>Ensure Literacy Facilitators have an updated Daily Schedule, sign in on site at the start of each day, and report back on site at the end of each day.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Community and Stakeholder Engagement</b> | <ul style="list-style-type: none"> <li>Build relationships with local leaders, organizations and stakeholders and facilitate project entry into Early Childhood Development (ECD) centres, schools and communities.</li> <li>Once relationships are established, communicate and coordinate with local leaders, partners, and key stakeholders on behalf of the project and maintain relationships through regular communication.</li> <li>Provide leadership in the identification of families, ECD centres and schools who will participate in the programme.</li> <li>Support Literacy Facilitators' weekly activities, which include sessions conducted at ECD centres, schools, households, reading clubs; community activations, and distributing reading materials. Visit each team of 2 Literacy Facilitators to observe their work, participate, ensure key tasks take place (e.g. reading aloud, storytelling, distributing reading materials), and provide feedback.</li> <li>Coordinate community activations as scheduled for the team.</li> <li>Present progress reports in local stakeholder forums.</li> </ul> |
| <b>Project implementation</b>               | <p><b>General:</b></p> <ul style="list-style-type: none"> <li>Provide regular updates on project status and concerns to the Provincial Administrator.</li> <li>Identify, troubleshoot, and solve challenges arising, with support from Provincial Administrator and/or Provincial Coordinator where necessary.</li> <li>Proactively identify bottlenecks and threats, propose solutions, and escalate through the relevant channels.</li> <li>Ensure all project teams adhere to the Nal'ibali Code of Conduct, core values and behaviour, Child Protection Policy; and report any allegations of misconduct to the Provincial Administrator for further investigation.</li> </ul> <p><b>Project-specific:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                             |

#### Contact us in any of these ways:

**Tel:** +27 (21) 448 6000 **Email:** info@nalibali.org

[www.nalibali.org](http://www.nalibali.org)

[www.nalibali.mobi](http://www.nalibali.mobi)

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|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                             | <ul style="list-style-type: none"> <li>• Ensure that weekly meetings take place with the entire team of Literacy Facilitators, which include debriefing (reflection and learning) and planning.</li> <li>• Share key lessons with the Provincial Administrator.</li> </ul>                                                                                                                  |
| <b>Monitoring, Evaluation, Reporting and Administration</b> | <ul style="list-style-type: none"> <li>• Use Kwantu app for daily attendance and timekeeping of all Literacy Facilitators.</li> <li>• Share weekly/monthly plans of key activities with the Project Administrator.</li> <li>• Ensure that daily and weekly M&amp;E data and impact stories are collected and submitted via approved data collection tools in the correct format.</li> </ul> |

**Qualifications/Experience/Knowledge/Skills required:**

- Matric pass
- Must present a professional appearance and a friendly manner
- Must be dependable and punctual
- Be self-directed, willing to take initiative, and detail-oriented
- Confident and skilled using smart phones, including WhatsApp, online forms and social media
- Computer skills are desired, but not necessary
- 1 year community work experience in NGO sector (programme implementation, community development, stakeholder engagement) or school, ECD centre or library
- Working in literacy development, education and training, early childhood development and/or other community-based development initiatives desirable
- Working on behaviour change campaigns desirable
- Fluent (written and spoken) in a local language and English.
- Excellent interpersonal and communication skills.
- Track record of honesty, integrity, respect for others and teamwork.
- Interest in children's welfare, and able to communicate with children.
- A persuasive person who can sell the project's vision to others and inspire and motivate a team to deliver on ambitious project goals.
- Strong work ethics, attention to detail, able to juggle and prioritize competing tasks.

**Criteria:**

- Must be unemployed or partially employed and available immediately
- Must not be participating in any other government employment scheme, e.g. EPWP or CWP
- Between the ages of 18 -60
- Must be based in the area in which you are applying at.

Should you meet the above requirements and criteria, please complete the application via Google Form [SEF 4 Recruitment Link \\_Northwest](#)

**Closing date: 20 September 2026.**

*Feedback will be provided to shortlisted candidates only.*

For further information please have a look at our website [www.nalibali.org](http://www.nalibali.org).

**Please note: By applying for this role and supplying the necessary details, you hereby grant us permission to apply for the necessary background and criminal checks. This will be done in a confidential manner, and solely for the purposes of verification.**

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