



Physical Address:
The Nal'ibali Trust
Unit G06, WBHO House
9 Logan Way
Pinelands
Cape Town, 7430

Postal Address:
Box 36397
Glosderry
7702

Team Leaders –

Eastern Cape: Dabane Village, German village, Berlin, Mncontsho Village, Iliitha Township, Ndevana Village, Amalinda Forest, Newlands- Gwiqu Location, Cofimvaba Ncorha Flats Village

In partnership with the Social Employment Fund (SEF)

Nal'ibali (isiXhosa for “here’s the story”) is a national reading-for-enjoyment campaign. It seeks to spark and embed a culture of reading across South Africa, so that reading, writing, and sharing stories – in all South African languages – is part of everyday life.

Job Overview: Nal'ibali seeks to employ 56 Team Leaders across various provinces for 16 hours / 2 days per week for approximately 10 months. This is a project undertaken in partnership with the Social Employment Fund to promote job creation.

Key Responsibilities:

Team Leadership	- Oversee and support a team of a minimum of 10 Literacy Facilitators, who run educational activities for children and parents and distribute reading material. - Ensure Literacy Facilitators have an updated Daily Schedule, sign in on site at the start of each day, and report back on site at the end of each day.
Community and Stakeholder Engagement	- Build relationships with local leaders, organizations and stakeholders and facilitate project entry into Early Childhood Development (ECD) centres, schools and communities. - Once relationships are established, communicate and coordinate with local leaders, partners, and key stakeholders on behalf of the project and maintain relationships through regular communication. - Provide leadership in the identification of families, ECD centres and schools who will participate in the programme. - Support Literacy Facilitators' weekly activities, which include sessions conducted at ECD centres, schools, households, reading clubs; community activations, and distributing reading materials. Visit each team of 2 Literacy Facilitators to observe their work, participate, ensure key tasks take place (e.g. reading aloud, storytelling, distributing reading materials), and provide feedback. - Coordinate community activations as scheduled for the team. - Present progress reports in local stakeholder forums.
Project implementation	General: - Provide regular updates on project status and concerns to the Provincial Administrator. - Identify, troubleshoot, and solve challenges arising, with support from Provincial Administrator and/or Provincial Coordinator where necessary. - Proactively identify bottlenecks and threats, propose solutions, and escalate through the relevant channels. - Ensure all project teams adhere to the Nal'ibali Code of Conduct, core values and behaviour, Child Protection Policy; and report any allegations of misconduct to the Provincial Administrator for further investigation. Project-specific:

Contact us in any of these ways:

Tel: +27 (21) 448 6000 **Email:** info@nalibali.org

www.nalibali.org

www.nalibali.mobi

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	• Ensure that weekly meetings take place with the entire team of Literacy Facilitators, which include debriefing (reflection and learning) and planning. • Share key lessons with the Provincial Administrator.
Monitoring, Evaluation, Reporting and Administration	• Use Kwantu app for daily attendance and timekeeping of all Literacy Facilitators. • Share weekly/monthly plans of key activities with the Project Administrator. • Ensure that daily and weekly M&E data and impact stories are collected and submitted via approved data collection tools in the correct format.

Qualifications/Experience/Knowledge/Skills required:

- Matric pass
- Must present a professional appearance and a friendly manner
- Must be dependable and punctual
- Be self-directed, willing to take initiative, and detail-oriented
- Confident and skilled using smart phones, including WhatsApp, online forms and social media
- Computer skills are desired, but not necessary
- 1 year community work experience in NGO sector (programme implementation, community development, stakeholder engagement) or school, ECD centre or library
- Working in literacy development, education and training, early childhood development and/or other community-based development initiatives desirable
- Working on behaviour change campaigns desirable
- Fluent (written and spoken) in a local language and English.
- Excellent interpersonal and communication skills.
- Track record of honesty, integrity, respect for others and teamwork.
- Interest in children's welfare, and able to communicate with children.
- A persuasive person who can sell the project's vision to others and inspire and motivate a team to deliver on ambitious project goals.
- Strong work ethics, attention to detail, able to juggle and prioritize competing tasks.

Criteria:

- Must be unemployed or partially employed and available immediately
- Must not be participating in any other government employment scheme, e.g. EPWP or CWP
- Between the ages of 18 -60
- Must be based in the area in which you are applying at.

Should you meet the above requirements and criteria, please complete the application via Google Form [SEF 5 Recruitment_Eastern Cape](#)

Closing date: 20 September 2026.

Feedback will be provided to shortlisted candidates only.

For further information please have a look at our website www.nalibali.org.

Please note: By applying for this role and supplying the necessary details, you hereby grant us permission to apply for the necessary background and criminal checks. This will be done in a confidential manner, and solely for the purposes of verification.

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