



Physical Address:
The Nal'ibali Trust
Unit G06, WBHO House
9 Logan Way
Pinelands
Cape Town, 7430

Postal Address:
Box 36397
Glosderry
7702

Literacy Mentor – Northern Cape (Postmasburg /Danielskuil)

We are looking for a motivated individual with a passion for literacy to join our team!!

Nal'ibali (isiXhosa for “here’s the story”) is a national reading-for-enjoyment campaign. It builds literacy skills and lifelong reading culture in homes, schools and communities across South Africa.

Nal'ibali seeks a Literacy Mentor to support the implementation of an innovative, community-based literacy project focused on building and sustaining a culture of reading. The successful candidate will work closely with the Project Coordinator to strengthen stakeholder relationships, mentor and support 10 Story Sparkers, coordinate project activities and ensure effective delivery of literacy interventions that benefit children and communities.

Role and responsibilities:

Key Areas of Responsibility	Tasks and Activities
Community and Stakeholder Engagement	• Build and maintain positive relationships with schools, ECD centers, community stakeholders, and project partners. • Support community engagement activities that promote literacy and reading for enjoyment campaigns. • Foster positive relationship with Nal'ibali partners and beneficiaries to support successful project outcomes • Represent Nal'ibali in relevant community meetings, forums and stakeholder engagements
Project Coordination and Implementation	• Support the effective delivery of project activities in line with project plans and objectives. • Coordinate literacy activities, training sessions, events, and distribution of project resources. • Monitor implementation progress and identify challenges that may affect project delivery. • Work with the Project Coordinator to address challenges and support continuous improvement of project initiatives.
Team Management and Support	• Provide guidance, support and direction to Literacy Mentor and Story Sparkers. • Ensure the team understands project objectives, responsibilities and expected outcomes. • Develop activity plans and provide direction to support daily, weekly, and monthly activities. • Support the development of accountability systems and monitor team performance. • Conduct regular site visits and support continuous improvement within the project team.

Contact us in any of these ways:

Tel: +27 (21) 448 6000 **Email:** info@nalibali.org

www.nalibali.org

www.nalibali.mobi

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Monitoring, Evaluation and Reporting	• Maintain accurate records of project beneficiaries, activities, training sessions, and community engagements. • Monitor project activities and support quality implementation across project sites. • Contribute to reporting processes, including project updates, impact stories, and lessons learned. • Ensure relevant documentation is maintained and available when required. • Use monitoring information to identify areas for improvement and strengthen programme impact. • Conduct regular site visits and submit structured reports
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Requirements (Qualifications, skills and experience):

- Matric certificate required
- A relevant diploma or degree in Development Studies, Education, Social Sciences, Social Work, Management, or a related field will be advantageous.
- Minimum 3 - 5 years' experience in programme implementation, community development and stakeholder engagement.
- Experience in coordinating and managing teams.
- Experience in literacy, education, early childhood development or community development programmes will be advantageous.
- Experience facilitating training workshops in diverse communities.
- Experience engaging schools, ECD centres, caregivers, NGOs, or government stakeholders.
- Strong communication, organisational and problem-solving skills.
- Proficient in Microsoft Excel, Word, PowerPoint, Outlook, Teams and Google Workspace.
- Fluent in English and one additional local language (Setswana or Afrikaans preferred)
- Valid driver's license with at least two (2) years' driving experience.

Interested candidates should forward a motivational letter, detailed CV and copy of qualifications to work@nalibali.org, with your name and surname, position title and the relevant cluster on the subject line. (e.g., Thandi Nkosi, Literacy Mentor – Northern Cape)

Closing date: Friday, 24 July 2026.

Kindly note that feedback will only be provided to shortlisted candidates.

For more information, please have a look at our website www.nalibali.org.

If you do not hear from us by **30 September 2026**, please consider your application unsuccessful.

Please note: This role requires a high level of trust and access to sensitive data. As part of the recruitment process, criminal record and relevant background checks will be conducted. By applying, you consent to these checks. We reserve the right to make appointments based on their outcomes. The organization is committed to **child safeguarding and protection** and to maintaining a safe environment for vulnerable individuals.

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