



Physical Address:
 The Nal'ibali Trust
 Unit G06, WBHO House
 9 Logan Way
 Pinelands
 Cape Town, 7430

Postal Address:
 Box 36397
 Glosderry
 7702

Regional Programmes Coordinator – Free State

We are looking for a motivated individual with a passion for literacy to join our team!!

Nal'ibali (isiXhosa for “here’s the story”) is a national reading-for-enjoyment campaign. It builds literacy skills and lifelong reading culture in homes, schools and communities across South Africa.

Nal'ibali seeks a dynamic and organised Regional Programmes Coordinator to lead the structured implementation of literacy programmes across designated districts.

The purpose of this role is to coordinate, oversee and strengthen Nal'ibali’s regional and district engagement, programs and initiatives, while ensuring alignment with the organizational strategy, by working intensively in one or more districts at a time ensuring milestone-driven delivery of sustainable literacy interventions in schools, ECD centres, reflective training and building strong partnerships.

Role and responsibilities:

Key Areas of Responsibility	Tasks and Activities
District Growth, Advocacy and Community Mapping	<ul style="list-style-type: none"> • Conduct Structured district mapping to identify underreached schools, ECD centres, libraries, NGOs and community structures • Establish and maintain an accurate District beneficiary and training database • Analyse district literacy gaps and propose targeted, context responsive interventions • Support implementation of provincial literacy growth strategies at district level. • Plan and Coordinate literacy activations aligned to Nal'ibali’s calendar (e.g. WRAD, Literacy Month). • Ensure measurable district-level reach, inclusion, and sustainability.
Partnership Development and Stakeholder Engagement	<ul style="list-style-type: none"> • Build and maintain partnerships with district education officials, schools and ECD centres, libraries and community-based organisation, NGOs and literacy networks. • Support partnership agreements and documentation where applicable. • Represent Nal'ibali at district platforms and stakeholder engagements. • Maintain regular structured communication and feedback loops with partners. • Strengthen collaborations with district ecosystems
Training and Capacity Building	<ul style="list-style-type: none"> • Plan, coordinate, and facilitate district-level training for Educators, ECD practitioners, Caregivers/parents, Community literacy volunteers and partners. • Monitor and track attendance, participation, and training outcomes. • Identify skills gaps and recommend refresher or advanced sessions. • Ensure consistent post-training follow-up systems are operational.
Reading Club Coordination, Mentorship and Sustainability	<ul style="list-style-type: none"> • Support the establishment, registration, re-registration of Reading Clubs and ordering of supplements. • Mentor Reading Club leaders through site visits and virtual platforms. • Monitor reading club activity and quality of implementation.

Contact us in any of these ways:

Tel: +27 (21) 448 6000 **Email:** info@nalibali.org

www.nalibali.org

www.nalibali.mobi

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Monitoring, Evaluation and Reporting	<ul style="list-style-type: none"> • Maintain accurate, up-to-date records of Training beneficiaries, Reading Clubs, Partner engagements and Literacy events. • Conduct regular site visits and submit structured reports • Track district progress against defined sustainability indicators. • Document case studies, success stories, and innovation emerging from the field.
District Engagement Cycle and Transition Management	<ul style="list-style-type: none"> • Define clear indicators of a holistically engaged district. • Support structured transition to new districts once milestones are achieved. • Maintain light-touch follow-up engagement in previously supported districts

Requirements (Qualifications, skills and experience):

- Post Matric Certificate or Diploma in Education, Community Development, Social Development, Project Coordination, or related field.
- Degree in Education, Development Studies, Social Sciences, or related field. (Advantageous)
- 2–3 years’ experience in programme implementation within education, literacy, or community development.
- Experience facilitating training workshops.
- Experience engaging schools, ECD centres, caregivers, NGOs, or government stakeholders.
- Strong understanding of children’s literacy development.
- Microsoft Excel, Word, PowerPoint, Outlook and Teams (Intermediate or Advanced).
- Knowledge of social media networks such as Facebook, Twitter, Instagram etc.

Interested candidates should forward a motivational letter and CV to work@nalibali.org, with your name and surname, position title and the relevant cluster on the subject line. (e.g., Thandi Nkosi Regional Programme Coordinator, Free State)

Closing date: Friday, 26 February 2026

Kindly note that feedback will only be provided to shortlisted candidates.

For more information, please have a look at our website www.nalibali.org.

If you do not hear from us by **31 March 2026**, please consider your application unsuccessful.

Please note: This role requires a high level of trust and access to sensitive data. As part of the recruitment process, criminal record and relevant background checks will be conducted. By applying, you consent to these checks. We reserve the right to make appointments based on their outcomes. The organization is committed to **child safeguarding and protection** and to maintaining a safe environment for vulnerable individuals.

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