



Physical Address:
The Nal'ibali Trust
Unit G06, WBHO House
9 Logan Way
Pinelands
Cape Town, 7430

Postal Address:
Box 36397
Glosderry
7702

Team Leaders – KwaZulu Natal: UMGABABA

In partnership with the Social Employment Fund (SEF)

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- Confident and skilled using smart phones, including WhatsApp, online forms and social media
- Computer skills are desired, but not necessary
- 1 year community work experience in NGO sector (programme implementation, community development, stakeholder engagement) or school, ECD centre or library
- Working in literacy development, education and training, early childhood development and/or other community-based development initiatives desirable
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- Track record of honesty, integrity, respect for others and teamwork.
- Interest in children's welfare, and able to communicate with children.
- A persuasive person who can sell the project's vision to others and inspire and motivate a team to deliver on ambitious project goals.
- Strong work ethics, attention to detail, able to juggle and prioritize competing tasks.

Criteria:

- Must be unemployed or partially employed and available immediately
- Must not be participating in any other government employment scheme, e.g. EPWP or CWP
- Between the ages of 18 -60
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Closing date: 7 November 2025

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9 Logan Way
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Team Leaders – KwaZulu Natal: Umbumbulu, Makhanya Area

In partnership with the Social Employment Fund (SEF)

Nal'ibali (isiXhosa for "here's the story") is a national reading-for-enjoyment campaign. It seeks to spark and embed a culture of reading across South Africa, so that reading, writing, and sharing stories – in all South African languages – is part of everyday life.

Job Overview: Nal'ibali seeks to employ 61 Team Leaders across various provinces for 16 hours / 2 days per week for approximately 10 months. This is a project undertaken in partnership with the Social Employment Fund to promote job creation.

Key Responsibilities:

Team Leadership	- Oversee and support a team of a minimum of 10 Literacy Facilitators, who run educational activities for children and parents and distribute reading material. - Ensure Literacy Facilitators have an updated Daily Schedule, sign in on site at the start of each day, and report back on site at the end of each day.
Community and Stakeholder Engagement	- Build relationships with local leaders, organizations and stakeholders and facilitate project entry into Early Childhood Development (ECD) centres, schools and communities. - Once relationships are established, communicate and coordinate with local leaders, partners, and key stakeholders on behalf of the project and maintain relationships through regular communication. - Provide leadership in the identification of families, ECD centres and schools who will participate in the programme. - Support Literacy Facilitators' weekly activities, which include sessions conducted at ECD centres, schools, households, reading clubs; community activations, and distributing reading materials. Visit each team of 2 Literacy Facilitators to observe their work, participate, ensure key tasks take place (e.g. reading aloud, storytelling, distributing reading materials), and provide feedback. - Coordinate community activations as scheduled for the team. - Present progress reports in local stakeholder forums.
Project implementation	General: - Provide regular updates on project status and concerns to the Provincial Administrator. - Identify, troubleshoot, and solve challenges arising, with support from Provincial Administrator and/or Provincial Coordinator where necessary. - Proactively identify bottlenecks and threats, propose solutions, and escalate through the relevant channels. - Ensure all project teams adhere to the Nal'ibali Code of Conduct, core values and behaviour, Child Protection Policy; and report any allegations of misconduct to the Provincial Administrator for further investigation. Project-specific: - Ensure that weekly meetings take place with the entire team of Literacy Facilitators, which include debriefing (reflection and learning) and planning.

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	Share key lessons with the Provincial Administrator.
Monitoring, Evaluation, Reporting and Administration	- Use Kwantu app for daily attendance and timekeeping of all Literacy Facilitators. - Share weekly/monthly plans of key activities with the Project Administrator. - Ensure that daily and weekly M&E data and impact stories are collected and submitted via approved data collection tools in the correct format.

Qualifications/Experience/Knowledge/Skills required:

- Matric pass
- Must present a professional appearance and a friendly manner
- Must be dependable and punctual
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- Confident and skilled using smart phones, including WhatsApp, online forms and social media
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