



Physical Address:
2 Dingle Avenue
Cnr. Rosmead Avenue
Kenilworth
7708

**Main entrance through a slip road on Rosmead Avenue*

Postal Address:
Box 36397
Glosderry
7702

Provincial Coordinator, Limpopo Re-Advertisement

We are looking for a motivated individual with community development experience, training and facilitation skills, and a passion for literacy to join our team!!

Job Overview:

Nal'ibali (isiXhosa for "here's the story") is a national reading-for-enjoyment campaign. It builds literacy skills and lifelong reading culture in homes, schools and communities across South Africa.

Nal'ibali implements and trains others to deliver a variety of literacy Programmes, including reading clubs, early literacy, family literacy and school support. It also distributes high-quality reading materials in home languages and runs events and campaigns to raise awareness of how reading for enjoyment develops cognitive and socio-emotional skills, supporting school success and positive life outcomes.

The role of the Provincial Coordinator is to plan, implement, manage and support this work in Limpopo, to ensure successful delivery, growth and impact.

Key Responsibilities:

- Coordinate with stakeholders to ensure effective programme delivery and adherence to project timelines.
- Cultivate and maintain strategic partnerships with government agencies, educational institutions, NGOs, libraries, and other relevant stakeholders.
- Collaborate with partners to leverage resources, expand programme reach, and enhance sustainability.
- Organize and facilitate training sessions for caregivers, ECD practitioners, educators, community volunteers, and other stakeholders on literacy best practices, Nal'ibali methodologies, and materials usage.
- Provide ongoing support and mentorship to programme implementers to ensure quality delivery and adherence to programme standards.
- Advocate for literacy promotion and the importance of reading culture within the province through media engagements, public speaking, and networking opportunities.
- Develop and implement communication strategies to raise awareness of Nal'ibali's initiatives and engage the community in literacy activities.
- Prepare monthly reports on programme activities, achievements, challenges, and lessons learned for internal and external stakeholders.
- Maintain accurate records of programme data, including participant information, attendance, and programme outcomes.
- Monitor expenditure and prepare financial reports in accordance with organizational guidelines and donor requirements.

Contact us in any of these ways:

Tel: +27 (21) 448 6000 **Email:** info@nalibali.org

 www.nalibali.org

 www.nalibali.mobi

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Requirements (Qualifications, Skills and Experience):

- Diploma or bachelor's degree in a relevant field (Development Studies, Social Science, Education, Management, Social Work, etc.)
- 3+ years relevant experience in programme implementation and/or stakeholder engagement, including experience managing others
- Prior experience with all or most of the following:
 - Developing strategic partnerships and maintaining stakeholder relationships
 - Coordinating and facilitating successful, high-quality training
 - Planning and implementing programme or/and campaign activities using a results framework
 - Conducting monitoring and evaluation and reporting on programme activities against a results framework.
 - Working with children and aware of child protection and safeguarding principles
 - Building partnerships with government, business and local civil society partners
 - Managing geographically dispersed teams
 - Working in literacy development, education and training, early childhood development and/or other community-based development initiatives (e.g. literacy development, learning support, education and training, early childhood development)
 - Working on behaviour change campaigns
- Competent in MS Excel, MS Word & PowerPoint
- Comfortable using social media networks such as Facebook, Twitter, Instagram etc.
- Microsoft Office 365 Suite of products
- Fluent written and spoken English and either Sepedi or Tshivenda
- Strong servant leadership qualities and interpersonal skills
- Track record of honesty, integrity, respect for others and teamwork
- Persuasive and compelling communication skills that are used to present plausible and well-informed messages
- Strong work ethic, meticulous attention to detail
- Well organized and proactive approach to work
- Strong work ethic, with attention to detail
- Proven ability to complete projects according to outlined scope, budget, timeline and intended outcomes
- Interest in children's welfare, and able to communicate with children

Should you meet the above requirements, please forward a motivational letter and CV to work@nalibali.org, with your name and surname, position title on the subject line. (e.g., Thandi Nkosi: Provincial Coordinator, Limpopo)

Closing date: 10 January 2025

Please note that feedback will only be provided to shortlisted candidates.

For more information, please have a look at our website www.nalibali.org. If you do not hear from us by **28 February 2025**, please consider your application unsuccessful.

Contact us in any of these ways:
Tel: +27 (21) 448 6000 **Email:** info@nalibali.org

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