
HEAD OF CONTENT AND LEARNING

Purpose:

To drive the content, curriculum and learning portfolio of Nal'ibali's national reading for enjoyment campaign under the leadership of the General Manager of Operations and the Managing Director.

Based:

Johannesburg office

Description:

- Responsible for developing a first-class content and learning strategy to ensure operational excellence,
- To constantly monitor, evaluate and update Nal'ibali's content and training product offering,
- With master trainers, responsible for literacy-related skills capacitation of programme team members,
- With master trainers and programme managers, drive Nal'ibali's training offering to partners,
- To develop, plan and execute a programme of organisational learning that develops the capacity of individuals and departments and strengthens the campaign through organisational development,
- Create platforms for learning across the organisation, working to embed a culture of thinking, learning and sharing,
- Initiate, negotiate and oversee all aspects and the terms of contracts around the Nal'ibali radio programmes, managing this relationship including at station level with station managers, and managing and delivering radio scripts in English to the radio stations for translation,
- With the multilingual content and curriculum specialist, oversee ongoing training curriculum design, development and orientation of all training packages to ensure timeous delivery of material in line with set timelines,
- Manage all SETA-related processes and curricula, and develop an accredited training package for partners,
- Lead the recruitment of team members, including providing full orientation, and initial mentorship intervention strategies during early stages of their roles,
- Report on delivery of all departmental activities, i.e. all activities and performance results; actively striving for a coherent and accountable operation,
- Identify, assess and inform the Leadership Team of internal and external issues that affect the overall campaign,
- Together with the MD and colleagues in the Leadership Team, assist with the development and implementation of organisational strategy,
- Submit funding reports and contributions to proposals as required by the Managing Director / General Manager of Operations,
- Lead, oversee, and monitor members of the Content and Learning team, including the multilingual content and curriculum specialist, master trainers, administrators and others.

Person spec:

- Passion for children's development, literacy, education and the promotion of African languages
- Strategic and big picture thinker
- Team leaders and player
- Stakeholder management
- Ability to design, lead, support and reflect on projects



- Experience in designing and overseeing multi-million Rand budgets
- Strong understanding of SA's educational landscape

Requirements:

- At least an Honours degree qualification in the field of education, though Masters degree is preferred,
- Minimum 5-10 years proven track record of working in the education space,
- Minimum 5 years managerial experience,
- Written and spoken proficiency in English and at least one other official South African language,
- Experience working with and managing diverse and widespread teams in both rural and urban contexts,
- Driver's license and willingness to travel essential.

Should you meet the above requirements, please email your motivational letter and CV to work@nalibali.org with your name and surname, position title on the subject line, (e.g. Joe Soap: HOC&L).

Closing date: 19 October 2018

Please note that feedback will be provided to shortlisted candidates only.

