Chief of Party  
uMngundlovu District- KZN  
2-year contract

Background
Nal’ibali (isiXhosa for “here’s the story”) seeks to spark and embed a culture of reading in children from birth to 12 years of age across South Africa by cultivating enticing reading content in all South African languages.

We are seeking an experienced project lead (Chief of Party) to oversee the implementation of a USAID-funded project in the Msunduzi Municipality in the uMngundlovu District of KZN. The project will strive to improve the early learning outcomes and school readiness of children from the local communities. The activities will focus on supporting families, early childhood educators, and other community members engaging with young children.

Purpose
The Chief of Party (COP) will set the overall direction of the project, monitor its implementation, and maintain strong stakeholder relationships and networks. The COP will be responsible for ensuring the project meets and exceeds targets on time and within budget. This position oversees all field staff.

Key Responsibilities

Programme Implementation Ensure the timely and high-quality implementation of the project and that it meets targets in accordance with the grant agreement.

Stakeholder Relations Identify, initiate and develop partnerships and maintain stakeholder relations. Ensure partners are aware of and connected to resources and support mechanisms.

Finance and Contract Management: Ensure the team submits work plans, budgets, and expense claims according to deadlines and internal processes.

Reporting and M&E Coordinate and submit monthly reports and contribute to quarterly board pack on USAID programme milestones. Ensure submission of high-quality data on time.

Team Leadership Oversee the development of work plans and guide activities. Support the team with timely, high-quality and effective implementation. Ensure that staff adheres to Nal’ibali’s values, policies and standard operating procedures.

Requirements

- Relevant degree in literacy, education or social development
- 10+ years’ experience in community-based programme implementation and management, incl. 5 years senior management experience
- Track record of building successful stakeholder relations
- Proven understanding of USAID financial and contractual management, work plan development, performance monitoring and grant administration
- Sound understanding of literacy development/education in South Africa
• Excellent written and verbal communication skills in English and isiZulu
• Outstanding planning and organisational skills
• Good MS Office 365 computer literacy
• Driver’s license essential

_The successful candidate will ideally be based in the uMgungundlovu District for the duration of the contract._

**Closing date: 21 April 2024**

Interested candidates should e-mail a motivational letter and CV to _este.b@nalibali.org_ with the subject line _Chief of Party uMgungundlovu._

_For more information, please visit our website, [www.nalibali.org](http://www.nalibali.org). If you do not hear from us by 11 May 2024, please consider your application unsuccessful._